



**FACULTY OF BUSINESS**

**FINAL EXAMINATION**

Student ID (in Figures) : 

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Student ID (in Words) : \_\_\_\_\_

Course Code & Name : **MGT1513 Fundamentals of Management**  
Semester & Year : September – December 2022  
Lecturer/Examiner : Wan Ahmad Asrar Nik @ Wan Yahya  
Duration : 3 Hours

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**INSTRUCTIONS TO CANDIDATES**

1. This question paper consists of 2 parts:

**PART A (20 marks) : TWENTY (20) multiple-choice questions. Shade your answer in the Multiple-Choice Answer Sheet provided. You are advised to use a 2B pencil.**

**PART B (80 marks) : TWO (2) scenario-based questions. Answers are to be written in the Answer Booklet provided.**

2. Candidates are not allowed to bring any unauthorized materials except writing equipment into the Examination Hall. Electronic dictionaries are strictly prohibited.

3. This question paper must be submitted along with all used and/or unused rough papers and/or graph paper (if any). Candidates are NOT allowed to take any examination materials out of the examination hall.

4. Only ballpoint pens are allowed to be used in answering the questions, with the exception of multiple choice questions, where 2B pencils are to be used.

**WARNING:** The University Examination Board (UEB) of BERJAYA University College regards cheating as a most serious offence and will not hesitate to mete out the appropriate punitive actions according to the severity of the offence committed, and in accordance with the clauses stipulated in the Students’ Handbook, up to and including expulsion from BERJAYA University College.

**Total Number of pages = 5 (Including the cover page)**

**PART B**

**INSTRUCTION (S)**

**: SCENARIO- BASED QUESTIONS (80 MARKS)**

**: Answer all TWO (2) scenario based questions.**

**Write your answers in the Answer Booklet (s) provided.**

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**Question 1**

Ahmad plans to restructure his company after two years being with Covid 19 pandemic. Before he can make any decision, he needs to analyze the external environment to know the opportunities and threats.

- a) Describe **FIVE (5)** external environment dimensions Ahmad needs to analyze. (10 marks)
- b) From the external environment analysis, describe **FOUR (4)** decisional roles Ahmad will perform. (10 marks)
- c) Describe **FOUR (4)** types of decision that can be made by Ahmad. (10 marks)
- d) Based on the decisions to restructure, describe **FOUR (4)** possible types of organization structure that Ahmad can apply. (10 marks)

**[Total: 40 marks]**

**Question 2**

Joseph is 25 years old. Next month he starts his new job at a five- star hotel in Kuala Lumpur as the front office manager. He is going to lead ten staff, and the staff are older than him and have been working there for more than ten years. He is afraid if he cannot control the staff. As a close friend, advise him.

- a) Describe **FIVE (5)** sources of power he can use to influence the staff. (10 marks)
- b) Describe **FIVE (5)** steps how he can delegate tasks to the staff. (10 marks)
- c) Describe **FIVE (5)** motivation theories that he can use to identify the staff's needs. (10 marks)
- d) Though his staff have more experience, describe **FIVE (5)** reasons why he needs to control their tasks. (10 marks)

**[Total: 40 marks]**

**END OF EXAM PAPER**